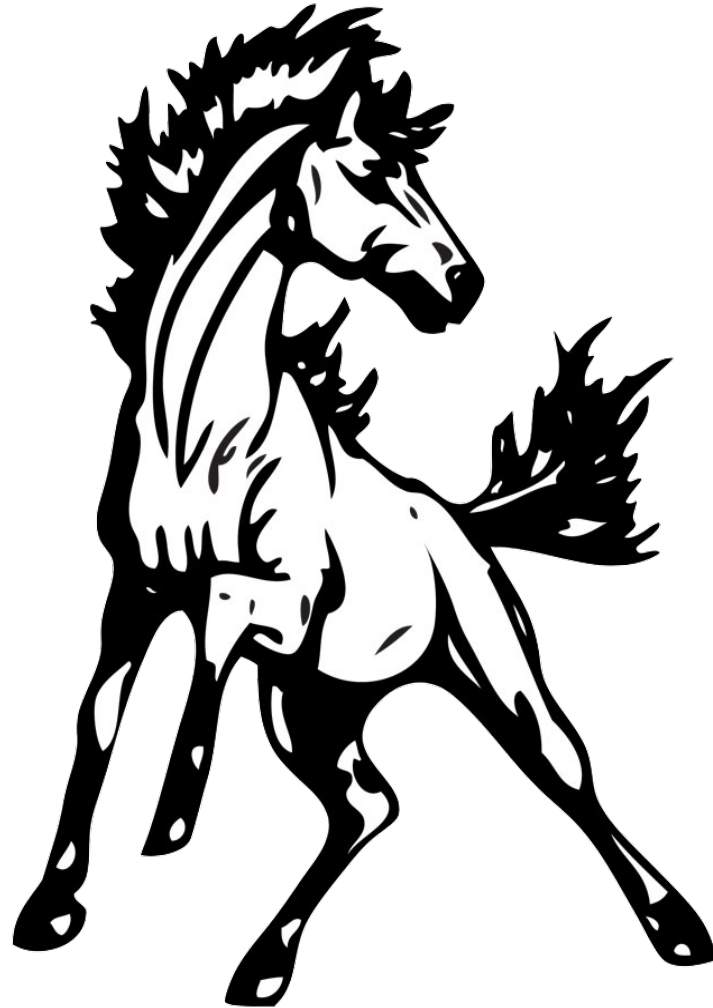


SUTTON PUBLIC SCHOOLS

RETURN TO SCHOOL PLAN 2020-2021



08/03/20

The purpose of this blueprint is to provide a framework for how Sutton Public Schools will respond to the COVID-19 pandemic and its impact on the educational program at SPS during the 2020-2021 school year. The framework is structured using tenets and tiers in order to allow the district to be nimble and responsive to changing public health circumstances. The presence of a formal plan will also support the district in articulating its plan for next fall in a clear, comprehensive, and transparent manner.

Essential Planning Questions in the development of the plan:

- How can we effectively serve Sutton Public students educationally regardless of the circumstances in which we are asked to serve them?
- Do school calendars, start times, or days of operation need to change in order to serve students within the guidelines to operate our schools safely if we have a COVID outbreak in our local area?
- What school operations do we need to be prepared to alter on short notice if health mandates change on whether students and staff are physically on campus?
- If we have an outbreak in our local area, when do we require masks? Do we ever reach a point where we require masks without a public health directive to do so?
- How do we get students to campus (busing) and concurrently honor public health guidelines such as social distancing?
- How can we meet social distancing recommendations from South Heartland Health Dept. and still operate with some or all students on the Sutton Public campus?
- How do we accommodate students in high risk categories when school is in session on campus and still deliver high quality instruction to them?
- How do we accommodate staff in high risk categories when school is in session on campus and still operate a school effectively?
- How do we safely deliver an extracurricular program for sports, fine arts, and other co-curricular experiences?
- What safety measures need to be in place to resume in-person instruction in the fall (e.g., screening)?
- How do we improve the quality of the remote learning experience for students and staff should an extended school closure be needed again in the 20-21 school year?

- What professional development, support, or planning opportunities do we need to provide to Sutton Public staff this summer and during the school year in order to prepare them for the 2020-2021 school year?
- What supplies and other resources do we need to acquire proactively in order to ensure we can carry out any on campus plans next school year?
- What steps can we take to promote best practices for personal hygiene for students, staff, and families?
- How can we meet the communication needs of Sutton Public stakeholders (families, students & staff) in a systematic way so that our efforts are not overwhelming and yet sufficient to explain the “what,” “why,” and “how”, of plans that are updated and/or implemented throughout the school year?
- How will we respond if a student or staff member tests positive for COVID-19?
- How will we respond if a family member or member of a household of a student or staff member tests positive for COVID-19?
- How will we respond if students and/or staff members travel to an impacted area or travel to an area that has students or staff members testing positive for COVID-19?
- How will we respond if someone that has been on the Sutton Public Schools campus and has interacted with students and staff tests positive for COVID-19?
- How do we handle students that are unable to report to campus because they have been recommended for self-quarantine and they are choosing to follow the health departments recommendation?

Calendar/Scheduling Scenarios:

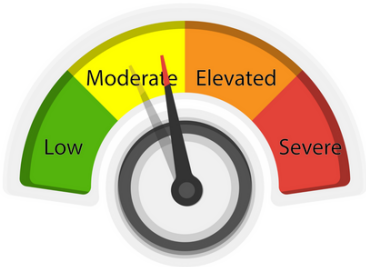
Scenario	Description	Rationale
A1	School is in session for all (100%) students and staff on campus in August.	<ul style="list-style-type: none"> ● This is the plan for reopening Sutton Public Schools. We will encourage social distancing and also encourage wearing masks. We will also implement safety precautions that are reasonable.
A2	Delayed start of school.	<ul style="list-style-type: none"> ● This calendar option would only be used if the commissioner or governor indicated that an on-time August start with students in person on campus was not possible until a later time and mandated that Sutton Public start later.
A3	Early start of school and extended holiday break from Thanksgiving through the new year.	<ul style="list-style-type: none"> ● This calendar option would only be used if the commissioner or governor indicated that it was necessary and appropriate to end on campus instruction during the first semester (Thanksgiving) and would mandate Sutton Public to close early. The intent would be to curb anticipated virus spread.
B	Social Distancing Scenario - 50% Capacity. Hybrid of on campus (in-person) and virtual (remote learning) instruction. Examples: <ul style="list-style-type: none"> ● AM/PM Cohort ● Alternating A/B Days 	<ul style="list-style-type: none"> ● The following scheduling options would only be used if the commissioner or governor indicated that alternative schedules were necessary and appropriate to continue in-school learning and would mandate Sutton Public to do so.
C	Remote Learning	<ul style="list-style-type: none"> ● Necessary in the event of a mandated school closure.

Tiered Model and South Heartland Health Risk Assessment Dial:

Tiered Model: Many of the elements in the plan below have tiered levels of response from the school district. The intended definition of each tier has been provided below; however, the application may vary depending upon guidance from local public health officials or the governor (issued directed health measures). The tiers below correspond with the South Heartland Health Department Risk Assessment Dial that is updated on a weekly basis. Depending upon public health guidance and other local context, the application of the tiers may be applied more rigorously than the degree of spread indicated in the chart. For example, public health recommendations may compel the use of tier II or III strategies even when no area spread exists. Likewise, the school district may choose to apply tier II actions in one tenet area when the conditions and public health recommendations will only result in the use of tier I practices. In this way, the real intent behind the tiered model below is to proactively outline the progressively rigorous actions the district may take as circumstances change throughout the pandemic.

Tier I	No to Low Risk/Spread – School in session.
Tier II	Moderate Risk/Spread – School in session.
Tier III	High Risk/Spread – School in session, modified or perhaps closed.
Tier IV	Severe Risk/Spread – School likely closed

South Heartland Health Risk Assessment Dial



South Heartland Health Department Web Page Link: <https://southheartlandhealth.org/public-health-data/covid-19-risk-dial.html>

Tenet: Screening

	District Level Screening Practices
Sutton Public Standard Screening Practices	<ul style="list-style-type: none"> ● Staff self-screen at home. Parents self-screen children at home. A checklist will be mailed home and given to staff and parents which includes the following common symptoms of COVID-19: fever of 100.4 Fahrenheit or greater; cough; shortness of breath or difficulty breathing; chills (or repeated shaking with chills); unusual muscle pain; headache; sore throat; loss of taste or smell. ● Signage will be posted on school buses as students prepare to enter the bus which includes the common symptoms of COVID-19 and appropriate steps to take when these symptoms are present. ● Signage will be at school entrances which includes the common symptoms of COVID-19 and appropriate steps to take when these symptoms are present. ● Any student who reports to staff or would be exhibiting any of the following symptoms will be referred to the designated safe room and they will have their temperature taken and be further assessed as deemed appropriate by the school nurse or trained staff. ● Professional development will be provided to all staff regarding the recognition of COVID-19 symptoms. ● The school district has six touch-free thermometers.

School Exclusion:

Students and employees will be excluded from school if they test positive for COVID-19 or are currently exhibiting symptoms and are waiting for COVID-19 test results. Students and employees will also be excluded if they are showing symptoms just as we would if they were showing symptoms of the flu.

Testing Positive-Symptomatic:

Persons who experience symptoms and have been tested for COVID-19 may return to school if all the following conditions are met:

- The individual no longer has a fever (without the use of medicine that reduces fevers) for 24 hours; and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since symptoms first appeared.
- Written release by their health care provider or release documentation from the health department.

Tested Positive-Asymptomatic:

Persons who have not had symptoms but tested positive for COVID-19 may return to school after 10 days from date of test and only allow to return if no symptoms develop.

Tested Negative - COVID-19:

Persons who have been excluded due to COVID-19 symptoms and have tested negative may return to school if all the following conditions are met:

- The individual no longer has a fever (without the use of medicine that reduces fevers) for 24 hours; and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- Written release by their health care provider.

Medical Inquiries:

- If a parent tells the district/school that a student is ill, the district/school will ask the parent whether the student is exhibiting any symptoms of COVID-19.
- If an employee calls in sick or appears ill, the district/school can inquire as to whether the employee is experiencing any COVID-19 symptoms.
- School District will require parents to inform school in writing from their health care provider, TestNebraska results, or SHHD on any COVID-19 testing with children that attend Sutton Public.

Note: Even without symptoms, if a student or employee has recently had contact with a person with a suspected or confirmed case of COVID-19, has someone in their home being tested for COVID-19, or has recently traveled from somewhere considered to be a “hot spot” by the CDC, the district/school may exclude the student or employee from the school building and recommend that they self-quarantine for 14 calendar days. Decisions in these circumstances will be made in collaboration with public health officials and will vary based upon the specific circumstances.

Screening	Tier 1	Tier 2	Tier 3	Tier 4
Screening Questions	<p>Students and Staff will not be asked screening questions as they enter facility.</p> <hr/> <p>Visitors will not be asked screening questions as they enter facility.</p>	<p>Students and Staff may be asked screening questions as they enter facility.</p> <hr/> <p>Visitors may be asked screening questions as they enter facility.</p>	<p>Students and Staff will be asked screening questions as they enter facility.</p> <hr/> <p>Visitors will not be allowed to enter facility during school hours.</p>	<p>School Likely Closed. Remote Learning.</p>
Taking Temps.	<p>Students and Staff will not have temperatures taken upon entering facility.</p> <hr/> <p>Visitors will have their temperatures taken as they enter Elem/HS main entrances during regular school hours.</p>	<p>Students and Staff may have their temperature taken upon entering facility.</p> <hr/> <p>Visitors will have their temperatures taken as they enter Elem/HS main entrances during regular school hours.</p>	<p>Students and Staff will have temperatures taken upon entering facility and buses.</p> <hr/> <p>Visitors will not be allowed to enter facility during school hours.</p>	<p>School Likely Closed. Remote Learning.</p>

Tenet: General School Operations/Entering School Facility

	District Level School Operations/Entering School Facility
Sutton Public Schools Operations & Entering School Facility	<ul style="list-style-type: none"> ● Crisis Team will be activated and will have meetings scheduled as needed throughout school year. Sutton Public’s Crisis Team will be identified as the district’s pandemic committee. ● ‘Code Red’ will be updated to allow specific communication to families. Code Red will be formatted for small grouping or class specific calls concerning COVID if needed. ● All parents will be required to share two emails that district will use to communicate COVID information. ● Staff and Students will enter facility as normal unless we are in a heightened risk with COVID19. School District may ask all Staff and Students to enter designated entry ways. ● All visitors will be asked to enter the facility through the HS and Elem main entrances so district can administer screening procedures during regular school hours. ● If SPS is in Tier 3 with COVID and is still in session, visitors will not be allowed into facility. ● Hand sanitizer for Staff, Students and Visitors will be provided at entry ways, hallways and bathrooms. ● COVID19 signage will be posted in classrooms, hallways and entrances. ● Anyone experiencing any symptoms will be taken to designated safe room. ● Passing periods will be normal during Tier 1 and Tier 2. Passing periods may be staggered if school district is in Tier 3. ● Reduce outside traffic, eliminate non-essential visits or assemblies if in a heightened risk. ● Reduce large meetings if possible if in a heightened risk. ● Shared water fountains will not be available. Students can use the water dispenser option to fill their own water bottle/container. ● Elementary students will go to recess during Tier 1 and Tier 2. District will determine if recess is allowed or eliminated in Tier 3. ● Parents picking up students will be encouraged to remain in vehicles to reduce exposure risks if in a heightened risk. ● Minimize use of shared equipment if at all possible. ● If local area becomes high risk and we want to remain in operation, we may require masks in school. Masks will be required on buses in Tier 2 in order to continue town stops. Refer to PPE, pg. 11.

	<ul style="list-style-type: none"> • 7-12 students can gather before school during Tier 1 and Tier 2. 7-12 students may not gather once school district is in Tier 3. Social Distancing will be encouraged. • District Newsletter, website, and social media outlets will be used to communicate COVID19 information.
--	---

General Operations & Entering School Facility	Tier 1	Tier 2	Tier 3	Tier 4
Crisis Team	Crisis Team activated and will meet regularly during school year to discuss COVID and how things are going for school district.	Crisis Team activated and will meet regularly during school year to discuss COVID and how things are going for school district.	Crisis Team activated and will meet often to determine what precautions need to be in place to keep school open and operating.	School Likely Closed. Remote Learning.
Entering Facility Offices will keep record of visitors	<u>Students and Staff will enter facility as normal.</u> Visitors will be asked to enter facility through HS/Elem main entrances during regular school day.	<u>Students and Staff will enter facility as normal.</u> Visitors will be asked to enter facility through HS/Elem main entrances during regular school day. Refer to screening tenet.	<u>Students and Staff will enter facility through HS/Elem main entrances.</u> Visitors will not be allowed to enter facility.	School Likely Closed. Remote Learning.
Passing Periods	Passing Periods normal.	Passing periods normal.	Passing periods may be altered.	School Likely Closed. Remote Learning.

Rest Rooms	As normal	As normal.	During passing times, restrooms discouraged or may not be allowed.	School Likely Closed. Remote Learning.
Water Fountains & Personal Water Bottles	Shared water fountains are not available. Students and Staff are allowed to use water dispensers to fill personal water bottle.	Shared water fountains are not available. Students and Staff are allowed to use water dispensers to fill personal water bottle.	Shared water fountains are not available. Students and Staff are allowed to use water dispensers to fill personal water bottle.	School Likely Closed. Remote Learning.
Elementary Recess	Elementary recess will occur as normal.	Elementary recess will occur as normal.	Elementary students may or may not go to recess.	School Likely Closed. Remote Learning.
PPE	Masks not required but encouraged.	Masks not required but encouraged. Masks will be required in buses and in hallways/passing periods/lunch room/locker rooms, and when social distancing cannot be attained with an opt-out option.	Masks will be required with an opt-out option.	School Likely Closed. Remote Learning.
Social Distancing	Students and Staff encouraged to practice social distancing if possible.	Students and Staff encouraged to practice social distancing if possible.	Students and Staff encouraged to practice social distancing if possible. Social distancing scenarios likely incorporated in school day.	School Likely Closed. Remote Learning.

7-12 Students morning gathering	7-12 Students can gather as normal. Social distancing will be encouraged.	7-12 Students may gather as normal. Social distancing will be encouraged.	7-12 Students may not gather. Students may go directly to classrooms.	School Likely Closed. Remote Learning.
7-12 Seating Arrangements	7-12 Students seated in classrooms as much as possible by grade level. Students arranged in classrooms as far apart as possible.	7-12 Students seated in classrooms as much as possible by grade level. Students arranged in classrooms as far apart as possible.	7-12 Students seated in classrooms as much as possible by grade level. Students arranged in classrooms as far apart as possible. Classroom arrangements and numbers may be changed to reduce numbers.	School Likely Closed. Remote Learning.
Attendance	PK-12 Attendance as normal.	PK-12 Attendance as normal.	PK-12 Attendance as normal or Alternate or Hybrid plan in place.	School Likely Closed. Remote Learning.
After School Programs	Programs as normal. Handwashing upon arrival.	Programs as normal. Social distancing will be implemented as much as possible. Handwashing upon arrival.	Programs may be closed. Social distancing will be required and mask may be required. Handwashing upon arrival.	School Likely Closed. Remote Learning.
End of School Day	Students dismissed as normal. PK-6 students staggered by grades and released to buses.	School dismissed as normal or school may stagger dismissals for age-group of students.	School dismissed as normal or school may stagger dismissals for age-group students.	School Likely Closed. Remote Learning.

Outside Use of Facilities by Patrons	Facility may be used by outside groups or patrons as normal.	Facility may be used by outside groups or patrons as normal, following visitor protocol.	Facility may be closed to outside groups or patrons.	School Likely Closed. Remote Learning.
---	--	--	--	--

Tenet: Food Service

	District Level Food Service
Sutton Public Schools Food Service	<ul style="list-style-type: none"> ● Staff and Students will be able to eat lunch as normal during low risk determinations. ● Standard operating procedures with social distancing encouraged in low risk determinations. Salad Bar may be removed. ● If school district is put into a heightened risk, school lunch may go to a “grab and go” format and students and staff may be asked to return to classrooms to eat food. ● Sanitizer will be provided for all participants by lunch serving areas. ● Cleaning of high-touch areas (lunch tables, etc.) will happen between lunch periods. ● Students and Staff are encouraged to wear face masks/coverings while in large groups such as lunch. ● If school district is put into a heightened risk, marked spaced lines could be put in to the extent practical and classes may be staggered coming to the lunch area to eliminate large gatherings. ● Longer meal periods may be implemented during heightened risk times to lower numbers and extend spacing between students, staff, tables, etc. ● Disposable plates, utensils, etc. may be used. ● If school is closed and school district is serving meals to families, consider delivering a week’s worth of food to reduce contact. ● PPE required for participating staff if food is being delivered to families during extended school closing. ● Staff will continue to take down student and staff lunch IDs. Staff involved with this will be encouraged to wear masks. If school district in Tier 3, Staff involved with lunch may be required to wear masks.

Food Service	Tier 1	Tier 2	Tier 3	Tier 4
Lunch	<p>Elementary students will eat lunch in their normal staggered lunch periods and will eat lunch in the cafeteria and south entrance. Elementary students will have assigned seating by grade level.</p> <p>7-12 students and staff will eat lunch in the normal two-staggered lunch periods. Salad Bar may not be open for student or staff use.</p>	<p>Elementary students will eat lunch in their normal staggered lunch periods and will eat lunch with social distancing encouraged. Elementary students will have assigned seating by grade level.</p> <p>7-12 students and staff will eat lunch in the normal two-staggered lunch periods.</p> <p>7-12 students will eat lunch either in their normal two-staggered lunch periods or may transition into a 3 or 4 staggered lunch design depending on risk determination.</p> <p>7-12 students will eat lunch with social distancing required. Salad Bar may not be open for student or staff use, pending on requirement from the State Department.</p>	<p>Elementary students will eat lunch in their normal staggered lunch periods and will eat lunch in the south entrance and HS gym with social distancing required. Elementary students will have assigned seating by grade level.</p> <p>7-12 students will eat lunch either in their normal two-staggered lunch periods or may transition into a 3 or 4 staggered lunch design depending on risk determination.</p> <p>7-12 students will eat lunch with social distancing required.</p> <p>If heightened risk is in immediate area, all PK-12 lunches will likely be a “grab and go” and all students will return to a</p>	<p>School Likely Closed. Remote Learning.</p>

			designated classroom. Salad Bar will NOT be open for student or staff use.	
--	--	--	---	--

Tenet: Cleaning/Facility Modifications

	District Level School Cleaning/Facility Modifications
Sutton Public Schools Cleaning Facility Modifications	<ul style="list-style-type: none"> ● Sutton Public will follow as best as we can, the basic pandemic cleaning plan. ● Proactive cleaning in high-touch areas. ● Plexi-glass shields in office area and kitchen serving area. ● Fog areas when reasonable. ● Tables in cafeteria will be spread apart as much as possible. ● Classroom tables will be spread out as much as possible. ● Teachers will be equipped with cleaning supplies to clean rooms as much as possible. ● Increase inventory of HVAC filters and monitor whether we change out more frequently. ● Increase inventory of cleaning supplies in case cleaning needs to be increased dramatically. ● Shut off shared water fountains. Increase number of water fill stations in facility. ● Deep cleaning protocol in room or part of facility where person came in contact who is positive COVID19.

Cleaning/Facility Modifications	Tier 1	Tier 2	Tier 3	Tier 4
Cleaning	Base Pandemic Cleaning Plan. Fog areas when possible. Classrooms cleaned daily.	Base Pandemic Cleaning Plan. Fog areas when possible. Classrooms cleaned daily.	Increased cleaning in all areas. Increase fogger cleaning.	School Likely Closed. Remote Learning.

	<p>Lunch tables and high-touch areas cleaned between each lunch. Weight Room equipment cleaned daily(custodians) and after each class use by students.</p>	<p>Lunch tables and high-touch areas cleaned between each lunch. Weight Room equipment cleaned daily(custodians) and after each class use by students. Playground equipment sanitized weekly.</p>	<p>Classrooms will be cleaned between each class period by students and teacher. Lunch tables and high-touch areas cleaned between each lunch. Determine if HVAC filters need to be changed out more frequently. Weight Room equipment cleaned daily(custodians) and after each class use by students. Playground equipment sanitized weekly.</p>	
Facility Modifications	<p>Classroom tables and cafeteria tables spread apart as best as possible. Plexi-glass installed in front office and kitchen serving areas. Shared water fountains shut off. Increased number of water fill stations.</p>	<p>Classroom tables and cafeteria tables spread apart as best as possible. Plexi-glass installed in front office and kitchen serving areas. Shared water fountains shut off. Increased number of water fill stations.</p>	<p>Classrooms and all areas may be modified to eliminate any larger gatherings.</p>	<p>School Likely Closed. Remote Learning.</p>

Staff	All teachers and classified staff involved in cleaning facility.	All teachers and classified staff involved in cleaning facility.	All teachers and classified staff involved in cleaning facility.	School Likely Closed. Remote Learning.

Tenet: Transportation

	District Level School Transportation
Sutton Public Schools Transportation	<ul style="list-style-type: none"> ● Sutton Public asking all parents to screen their child(ren) for any symptoms prior to loading the bus on morning routes. ● Maintain open windows to promote airflow on the bus when feasible. ● Students and bus driver will be encouraged to wear masks regardless of current COVID situation in district. If district is elevated into a higher risk with COVID, masks may be required. ● Buses will be sanitized at least once/week. If local area becomes a higher risk area, buses will be sanitized more frequently. ● Hand sanitizer will be available on buses. Students are asked to use sanitizer as they board a bus and also when they exit a bus. ● Seating charts will be created and siblings will be seated together. ● Weekly/daily reminders and information will be shared with riders on keeping hands to themselves, coughing into a sleeve, social distancing as best as possible, etc. ● If school district is elevated into a high risk with COVID, school district would consider eliminating town stops and only transport the county route students to eliminate larger numbers. ● Field Trips, activity events may be canceled if school district is elevated into a higher risk with COVID19.

Transportation	Tier 1	Tier 2	Tier 3	Tier 4
Cleaning	Buses will be cleaned/sanitized daily	Buses will be cleaned/sanitized daily	Buses will be cleaned/sanitized daily after each route.	School Likely Closed. Remote Learning.
PPE	Students and Bus Driver are encouraged to wear masks.	Students and Bus Driver may be required to wear masks.	Students and Bus Driver may be required to wear masks.	School Likely Closed. Remote Learning.
Screening	Parents will be asked to screen their child(ren) before loading morning bus route.	Parents will be asked to screen their child(ren) before loading morning bus route.	Parents will be asked to screen their child(ren) before loading morning bus route. Students may be screened by school officials before loading bus.	School Likely Closed. Remote Learning.
Social Distancing	Practice Social Distancing when you can. Students will be removed from bus if they don't adhere to social distancing rules such as keeping hands to yourself, hugging, etc.	Practice Social Distancing when you can. Students will be removed from bus if they don't adhere to social distancing rules such as keeping hands to yourself, hugging, etc.	Bus routes may be altered to implement social distancing on buses with lower numbers. Town stops will be eliminated.	School Likely Closed. Remote Learning.
Town Stops, Field Trips, Etc.	Town stops, Field Trips, etc. will occur as normal.	Town stops (with masking), Field Trips locally, etc. will occur as normal.	Town Stops, Field Trips, etc. may be eliminated or canceled.	School Likely Closed. Remote Learning.
Activities/Sporting Events	Participate as normal.	Participate as normal, but evaluate district risk dial and risk dial of	Determine if group, activity, or sport team travels or	School Likely Closed. Remote Learning.

		where team or group is heading.	hosts an event based on risk dials at both Sutton Public and other school(s).	
--	--	---------------------------------	---	--

Tenet: Extracurricular Activities

	District Level Extracurricular Activities
Sutton Public Schools Extracurricular Activities	<ul style="list-style-type: none"> ● Sutton Public will follow NSAA “Return to Activities” document. ● Maintain open windows to promote airflow on the bus when feasible. ● Students and bus driver will be encouraged to wear masks regardless of current COVID situation in district. If district is elevated into a higher risk with COVID, masks may be required. Refer to Tiers. ● Hand sanitizer will be available on buses. Students are asked to use sanitizer as they board a bus and also when they exit a bus when going to any activity. ● Field Trips, activity trips may be canceled if school district is elevated into a higher risk with COVID19. ● Every event, whether the school has a group traveling or the school is hosting, the current risk factor will be evaluated to determine if students and sponsor will either attend or the school will host the event. ● Locker room use will be evaluated weekly on whether students will be able to use locker room or if they can, we stagger usage.

Extracurricular Activities	Tier 1	Tier 2	Tier 3	Tier 4
Practicing and Participating in sporting events.	SPS will follow NSAA “Return to Activities” Plan.	SPS will follow NSAA “Return to Activities” Plan.	SPS will follow NSAA “Return to Activities” Plan.	School Likely Closed. Remote Learning and Activities/Events likely Canceled.
Traveling to other schools or areas to	District Administration will evaluate daily if groups will be sent to	District Administration will evaluate daily if groups will be sent to	District Administration will evaluate daily if	School Likely Closed. Remote Learning and

compete and hosting events.	another school or if the school will host an event based on current risk factors.	another school or if the school will host an event based on current risk factors.	groups will be sent to another school or if the school will host an event based on current risk factors.	Activities/Events likely Canceled.
Screening and Temperatures	All participating students as well as sponsors will be screened and have temperatures taken before loading vehicles or buses to attend away activity.	All participating students as well as sponsors will be screened and have temperatures taken before loading vehicles or buses to attend away activity.	All participating students as well as sponsors will be screened and have temperatures taken before loading vehicles or buses to attend away activity. Sutton Public may screen and take temperatures of students and sponsors of visiting school before entering Sutton Public facility.	School Likely Closed. Remote Learning and Activities/Events likely Canceled.
FFA, FCLA, Quiz Bowl, Clubs, student events, etc.	Sanitizer provided in areas where students are participating. Allow/support students and staff and/or sponsors to wear masks if they chose to do so. Social Distance if possible.	Sanitizer provided in areas where students are participating. Allow/support students and staff and/or sponsors to wear mask if they chose to do so unless required by event host.	Sanitizer provided in areas where students are participating. Encourage or perhaps require students and staff to wear masks to participate	School Likely Closed. Remote Learning and Activities/Events likely Canceled.

		Social Distance if possible.	depending on severity in area. Social Distance regulations are in place. Stagger practices if possible, to decrease number of students gathering. Start using larger gathering places to spread students and staff/sponsors out if available.	
PPE and Social Distancing at Events	No masks required at events.	Masks and social distancing are encouraged.	Masks may be required to attend events and social distancing will be required.	School Likely Closed. Remote Learning and Activities/Events likely Canceled.
Spectators Attending Events	School will follow DHM guidelines for occupancy.	School will follow DHM guidelines for occupancy. Additional restrictions on spectator attendance may be determined by school districts involved.	School will follow DHM guidelines for occupancy. Additional restrictions on spectator attendance may be determined by school districts involved.	School Likely Closed. Remote Learning and Activities/Events likely Canceled.

Tenet: Academics

	District Level Academics
Sutton Public Schools Academics	<ul style="list-style-type: none"> ● Sutton Public administration and staff will discuss strategies for unfinished learning from spring of 2020. ● Update Remote Learning Plan from spring 2020. ● Specials classes with elementary students may be reduced or eliminated if district attempts to implement more social distancing/isolation with elementary students in a heightened risk scenario. ● Staff development focus will be on enhancing instruction with remote learning. ● If school is open, education will take place “in person”. A hybrid system is not being implemented where in person instruction will occur along with remote learning instruction while school is open.

Academics	Tier 1	Tier 2	Tier 3	Tier 4
Classroom Instruction	Teachers and Students will have in-class instruction as normal.	Teachers and Students will have in-class instruction as normal.	Teachers and Students may have modified in-class instruction.	School Likely Closed. Remote Learning.
Remote Learning Plan	Remote Learning Plan may be needed if we have students or staff in quarantine due to being COVID positive.	Remote Learning Plan may be needed if we have students or staff in quarantine due to being COVID positive.	Remote Learning Plan may be needed if we have students or staff in quarantine due to being COVID positive.	School Likely Closed. Remote Learning.
Specials	Students participate in specials as normal.	Students participate in specials as normal	Students may not participate in specials to decrease larger student	School Likely Closed. Remote Learning.

			gatherings and/or intermixing.	
--	--	--	--------------------------------	--

Tenet: Wellness (Social and Emotional Supports)

	District Level Wellness
Sutton Public Schools Wellness	<ul style="list-style-type: none"> • Crisis Team will meet at least once/month to discuss wellness and social/emotional needs. • Staff survey to determine what support systems are needed for staff. • Student survey to determine what support systems are needed for students. • At least weekly instruction on hygiene, washing hands, etc. to promote being healthy. • Stress and Anxiety screener ready and available to use if needed. • Bring in materials/curriculum for staff and students to lessen anxiety. • Providing materials for those who are in crisis due to COVID-19. • Bring in materials to support staff on how to talk to students about the pandemic. • Support system/training for substitute teachers. • Utilize contracted mental health therapist on site.

Wellness (Social and Emotional Supports)	Tier 1	Tier 2	Tier 3	Tier 4
Crisis Team	Crisis Team will meet at least once/month.	Crisis Team will meet at least once/month.	Crisis Team likely meeting multiple times/month.	School Likely Closed. Remote Learning.
Monitoring	All staff monitor students and adults for anxiety, crisis, etc.	All staff monitor students and adults for anxiety, crisis, etc.	All staff monitor students and adults	School Likely Closed. Remote Learning.

			for anxiety, crisis, etc.	
--	--	--	------------------------------	--

Protocol for Sutton Public for positive test scenarios

1 or more confirmed case(s) in the building of a student or staff member.	<ul style="list-style-type: none"> Staff member(s) and/or Student(s) who have a confirmed positive test, will be excluded from school until conditions are met (See Screening Tenet). If district receives the information from South Heartland Health Department, district will communicate and share health department recommendation to self-quarantine for 14 days to all student(s) and staff member(s) who were identified by them as close contacts. SHHD will communicate to the student(s) and staff member(s) who were identified as exposed that they may return to school as long as they are not required by a DHM to quarantine and are not showing any symptoms of COVID19. If DHM issued in area requires exposed individuals to quarantine for 14 days, school will follow protocol. District will communicate the situation with all building stakeholders as permitted by confidentiality laws. Sanitization plan will be executed by the district. School facility may be closed for a day depending on the severity of the cleaning. A more restrictive environment may be implemented depending on the severity which could include the potential closing of the facility temporarily. If school facility is closed temporarily, reopening communication will be provided to district stakeholders.
1 confirmed case of immediate household member(s) of a staff member.	<ul style="list-style-type: none"> SHHD would request household member(s) to quarantine from staff member if at all possible or as required by a DHM. Staff member will be closely monitored for symptoms and will follow DHM quarantine guidelines. The staff member will need to self-quarantine immediately for 14 days as per DHM. The release will be a written notice. If a staff member shows symptoms, staff member will be excluded from school facility until conditions are met (See Screening Tenet). If teacher is unable to teach, the teacher will apply for FFCRA and/or illness leave and a sub will be asked to teach the class.
1 confirmed case of immediate household member(s) of a student.	<ul style="list-style-type: none"> SHHD would request household member(s) to quarantine from student if at all possible or as required by a DHM. Student will be closely monitored for symptoms and will follow DHM quarantine guidelines. Student will be required to wear a mask for 14 days or until released by health care provider/SHHD. The student will need to self-quarantine immediately for 14 days as per DHM. The release will be a written notice.

	<ul style="list-style-type: none"> • Once student shows symptoms, student will be excluded from school facility until conditions are met (See Screening Tenet). • Student's teachers will provide remote learning opportunities for student if student is able.
Confirmed exposure of staff or travel to an impacted area/location.	<ul style="list-style-type: none"> • Staff member will be closely monitored for symptoms and DHM followed. Staff member will go through screening/temperature protocol with district each morning until released by health care provider. Staff member will be required to wear a mask for 14 days or until released by health care provider. The release will be a written notice. The staff member will need to self-quarantine immediately for 14 days regardless if showing symptoms if required by a DHM. • Once staff member shows symptoms, staff member will be excluded from school facility until conditions are met (See Screening Tenet). • If teacher is unable to teach, the teacher will apply for FFCRA and/or illness leave and a sub will be asked to teach the class.
Confirmed exposure of student(s) or travel to an impacted area/location.	<ul style="list-style-type: none"> • Student will be closely monitored for symptoms and DHM followed. Student will go through screening/temperature protocol with district each morning until released by health care provider. Student will be required to wear a mask for 14 days or until released by health care provider. The release will be a written notice. The student will need to self-quarantine immediately for 14 days regardless if showing symptoms if required by a DHM. • Once student shows symptoms, student will be excluded from school facility until conditions are met (See Screening Tenet). • Student's teachers will provide remote learning opportunities for student if student is able.
Potential causes of movement between Operational Risk Zones (Green, Yellow, Orange, Red)	<ul style="list-style-type: none"> • Local decision using local medical profession to move to a different zone based on local/area cases and/or student/staff cases. Decision also using as a reference, the South Heartland Risk Dial. • Mandate through a DHM. • Mandate or action through Governor or Commissioner of Education.
Determination of "exposure" from South Heartland Health District	<ul style="list-style-type: none"> • Was the individual who was exposed wearing a face covering? If yes, lower risk of exposure. • Was the individual that tested positive wearing a face covering? If yes, lower risk for exposure. • Was the individual within 6 feet of the exposure for 15 minutes regardless if individual that tested positive was wearing a face covering? If no, lower risk of exposure.